



Annual Outline Plan

You are an established station adoption group. You have been making a big difference to your station since you started. We want to make sure you have the resources you need to keep on making a difference. This very simple plan is intended to help both you and Northern know what you plan to do this coming year and what funding you would like to help you do it.

Your Regional Communities and Sustainability Manager (RCSM) or the Station Manager is always there to help you with your plan. Don't hesitate to contact them if you have a question. Please return this form online, using an e-signature, to your RCSM.

Station	
Plan year 20__	
Name of group	
Group leader	
Contact details	Email: _____ Phone: _____
Describe the activities you want to undertake (e.g. flower beds, tubs, welcome service, community cafe)?	
What materials will you use? Please estimate costs for this year	
If planting, please indicate what plants you will be using and an estimate for cost for them	



<i>Number of group volunteers</i>	
<i>Are you planning to do anything else this year?</i>	
<i>Please provide us with an estimate of the number of hours of volunteering you expect to be undertaken by members of your group, and also the number of volunteers who you expect will participate in gardening</i>	
<i>Signed:</i>	
<i>Date:</i>	



Full contact details form of group leader

Your Details	
Name:	
Station(s) Adopted:	
Email address:	
Telephone number:	
Telephone number (mobile):	
Home address:	
Your Deputy's Details	
Name:	
Station(s) Adopted:	
Email address:	
Telephone number:	
PLEASE MAKE US AWARE OF ANY MEDICAL ISSUES THAT COULD IMPACT YOUR VOLUNTEERING:	
PLEASE MAKE US AWARE OF ANY MEDICAL ISSUES THAT COULD IMPACT YOUR VOLUNTEERING:	
Signed:	
Date:	